

The image is a title slide for a presentation. It features a dark blue background with a subtle gradient and a decorative wavy line at the top. The text is centered and reads:

Salt Lake City Police

Records Management System

(RMS-VERSADEX)

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Overview of the RMS

- ❖ Origination of the RMS-Versadex
- ❖ Converting / Switching Data
- ❖ Sharing Information / Data
- ❖ Data Collected/Entered

* RMS Versadex is a computerized records management system that allows agencies to organize, store, and benefit from the large amount of information that is collected.



Versaterm

- ❖ This RMS-Versadex program was created by Versaterm Inc, which is based out of Canada.
- ❖ Since the clientele has grown in the United States, Versaterm now has an office in Scottsdale, Arizona.



Converting Data

- ❖ SLCPD began using the RMS-Versadex in the year of 1997.
- ❖ Only 2 years of prior reports and our entire “MF” Numbers (Master Name file) were converted from our old system.

Sharing Data

- ❖ **SLC PD** (which includes the SL Airport PD, SL Fire Investigators, Attorney Generals Office & Sandy PD) is sharing the RMS-Versadex database with the **Unified PD** (which includes the SL County Jail, Taylorsville PD & Midvale PD).
- ❖ We were sharing information with the Ogden-Weber Consortium because they also had RMS-Versadex.
- ❖ Being a part of a Multi-jurisdiction RMS database is very useful in “tracking” suspects and following up on possible similar crimes.

Events

- ❖ General Offense (Reports): Completed reports regarding an incident/crime.
- ❖ Tickets (Citations): Handwritten or electronic citations that are issued.
- ❖ Street Checks: Ped or Veh stops.
- ❖ Arrest Bookings: Persons booked into Jail.

There are additional “events” that may be linked to an Entity.

The following are ‘Events’:

- **General Offense** report that is completed by officers regarding an incident or crime, which normally has follow-up with a detective.
- **Tickets** (Citations) whether they are handwritten or electronically issued, both are entered into the RMS.
- **Street Checks** which document ped or vehicle stops for suspicious reasons
- **Arrest Bookings** which document anyone booked into the SL County Jail.

General Offense Report (GO)

❖ Information can be pre-filled from the (CAD Call) Dispatch Log to the report:

- Date/Time the offense occurred
- Location
- Officer ID / Org Unit submitting the report
- Offense Code
- Complainant Information (Name, Address, Ph#)

Information can be pre-filled from the CAD (Computer Aided Dispatching) Call or what we refer to as the Dispatch Log.

Street Check (SC)

❖ Information collected on suspicious persons or situations:

- Date/Time of the stop
- Type and Reason for the Street Check
- Location
- Officer ID / Org Unit submitting the information
- Persons, Businesses and/or Vehicles
- Text page(s)

'Type' and 'Reason' in Street Check

Users can enter up to three (3) values in the **Type** and **Reason** fields on the Street Check screen to capture more detailed information.

Additionally, this change also facilitates the 'Routing' of Street Checks by 'Type' or 'Reason'.

Entities

❖ Person: Must have First and Last Name.

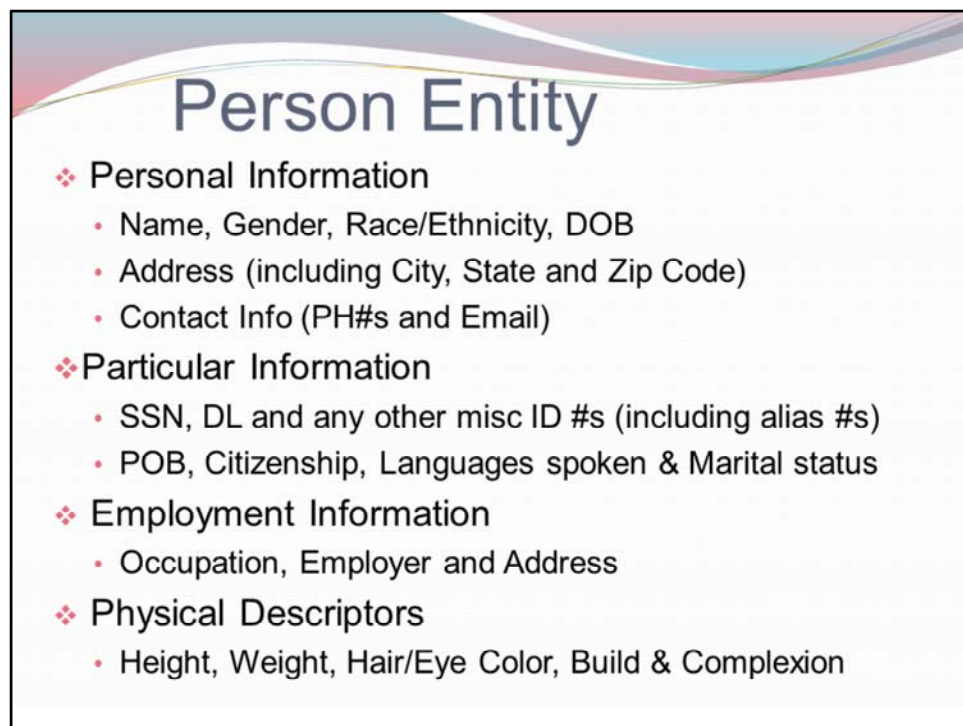
❖ Unidentified: Does not require FName or LName. Can be “Identified” at a later time.

❖ Business or Institutions

❖ Vehicles

Each of these entities have a “role” code to describe their involvement in the “Event”.

The following are ‘Entities’: **Person** (which is identified by First and Last Name), **Unidentified** Person (do not have a name or maybe just the first name); **Business** or Institution and **Vehicle**.



- NAME, SEX, RACE, DOB, ADDRESS and PHONE NUMBER(S)
- PARTICULARS: which include DL#s, SSN and any other misc ID #s (including alias #s), POB, Citizenship, Languages spoken, Marital status, Caution and Dependency.
- REMARKS: Use for any additional DESCRIPTORS.
- EMPLOYMENT
- PHYSICAL DESCRIPTORS

The address fields for persons and businesses have been standardized to be more consistent with the address fields for Events, which include: Apt, District, Beat and Grid.

All driver's license and social security numbers, and any ID numbers are both case-specific and added to the MNI.

We have the option to enter multiple user-defined ID numbers, such as passport and AFIS numbers (click the **ALL ID numbers** button on the Person screen to access a window to record these additional user-defined numbers).

- Alias/Associates, Mugshots and other additional "Linkage Factors" can be added to a Person entity.



Master Name vs Case Specific

- ❖ Master Name Index (MNI):
List of names of “Persons” that have sufficient amount of information to add to the file.
- ❖ Case Specific:
There isn’t sufficient amount of information to add to the MNI; this can be changed at a later time.

Vehicle Entity

❖ Vehicle Information

- License Plate and YR of expiration
- VIN, Make, Model, Style, Vehicle YR & color

❖ Particular Information

- Interior and Exterior (condition)
- Features

A vehicle without a VIN or Lic Plate (or a partial plate) can still be entered and searched in the RMS.

Detail Pages

❖Persons

May have additional information collected that pertains to specific types of incidents (Missing Person, Person MO, Use of Force, Sudden Death, Victim Assistance and Domestic Violence).

❖Vehicles

Traffic Accident, Stolen Vehicle/License Plate and Seized/Towed vehicles.

Other Pages: Break & Enter MO, Fraud Doc MO & K9 Deployment.

Narrative (Text)

- ❖ Specify the Type of narrative, the Author, Date and specific Subject (names, offense, etc).
- ❖ This page can be “linked” to an ‘Entity’ on the Event.
- ❖ This page can include a Template, which is a “form” that is filled in regarding specific information.

TEMPLATES assist officers and detectives when a document (and only some of the details may change) has to be done over and over again in different Events (reports). TEMPLATES can be updated/modified.

Copy / Move / Attach

❖ Copy / Move

- GO Reports
- Text pages and Attachments

❖ Attachments

- Documents
- Pictures

Copy: Text will remain with this event and a copy put in the event chosen.

Move: Text will be removed from this event and put in the event chosen.

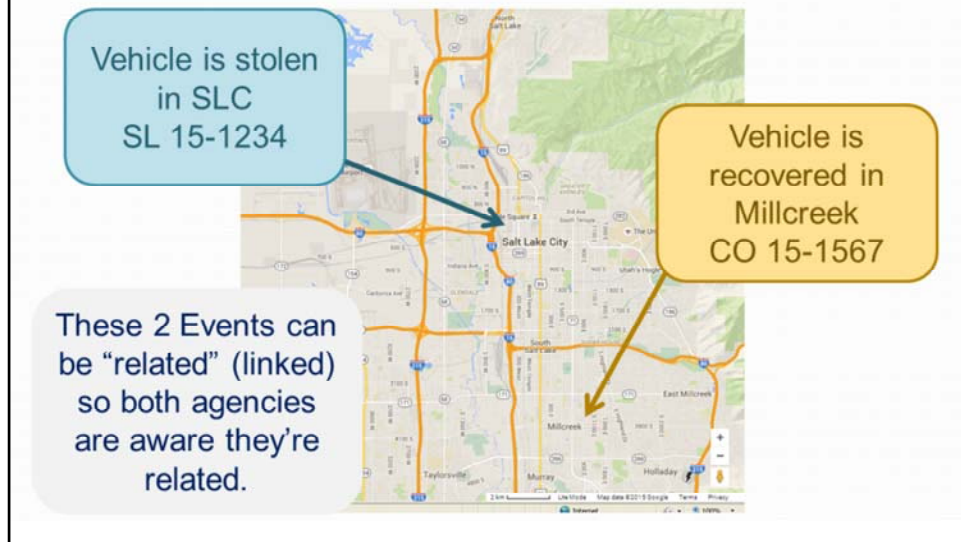
Routing an Event

- ❖ Events can be electronically sent to an officer, division, organization unit or all of the above.
- ❖ There are routing rules that can be setup so these can “automatically” route or they can be “manually” be added too.

When a case is added or modified, the RMS performs a check for the auto-routing criteria and then displays the Routing window showing where the case will be routed or re-routed.

The contents of the Routing window are modifiable—you can manually add or delete handles, or add officer number/op codes. Click the **Add** button to add a new destination. Highlighting a destination and clicking the **Delete** button deletes it.

Crimes and Jurisdiction



JUR is for the jurisdiction:

- *SL for Salt Lake City PD
- *CO for Unified Police Dept (aka: Salt Lake County Sheriff)
- *SO for SL County Sheriff (aka: Sheriff Services / Jail)
- *AG for Attorney General's Office
- *TV for Taylorsville PD (UPD)
- *SY for Sandy PD

When Events are related (linked) it displays the following: Jurisdiction, Event Type and Event #.

Query

Information is known and the following can be searched:

- ❖ Events
- ❖ Person
- ❖ Business
- ❖ Vehicle
- ❖ Address

Browse

Information is unknown or only partial information is known and the following can be searched:

- ❖ Events: GO, TK, SC, CAD Call, etc.
- ❖ Entities: Person, Unidentified Person, Vehicle or Business
- ❖ Detail Pages
- ❖ Text Pages (including Templates)



SUMMARY

- ❖ Our RMS has many capabilities as long as the information that is being input is consistent, accurate and complete.
- ❖ Any information in the RMS can be accessed, researched and/or retrieved for follow-up, reporting and/or analysis.



Questions?

Contact Information

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