**Letter of Agreement/Signature Page**

**USHRAB Digitization Projects**

If your institution is requesting funds for a digitization project, you must submit the following agreement as part of the Utah State Historical Records Advisory Board (USHRAB) grant application.

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is requesting funds for a digitization  
 (Name of Institution/Name of Applicant)

project and has partnered with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of institution providing digitization services)

to digitize their documents, should grant funds be awarded. I am aware that the grant start date is no sooner than July 15, 2022 and that all grant work must be completed by June 26, 2023. I am aware of the standards for digitization and will adhere to them for this project.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Representative from applying institution Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Representative from digitizing institution Date